
**Policies & Procedures
of the
Vancouver Thunderbird
Minor Hockey Association**

P-12

COACH DUTIES AND RESPONSIBILITIES

Date Revised:	April 2018	Revision No.:	7
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P-12: Coach Duties and Responsibilities

1. Each coach is the person most directly responsible for ensuring that the hockey experience for players is a positive one.
2. Prior to the start of each season, each coach is required to become familiar with and agree to be bound by the Codes of Conduct – General Statement, the Code of Conduct – Coaches (Team Officials), the Player Discipline and Suspension Policy and, generally, the policies and procedures of the VTMHA.
3. Each head coach is required to attend BC Hockey coaching clinics to obtain the required coaching certifications to allow them to coach at the level they have been selected for. VTMHA will support higher level coach certifications or coach seminars should the coach aspire to expand his or her coaching.
4. Each coach shall submit to a Criminal Records Check and shall provide such assistance as is reasonably necessary to facilitate the check prior to the start of the season.
5. Each coach is required to complete the “Respect in Sport” program prior to the start of the season.
6. Coaches are encouraged, but not required, to complete the Hockey Canada Safety Program (“HCSP”) within the first two years of coaching. While the HCSP program is of value for coaches, it is ideal that each team have at least one HCSP person who is not a coach.
7. Each Recreational team coach shall cooperate with the Association, respective Division Managers, and any assigned hockey evaluators and/or personnel to ensure that the team selection process at the beginning of each season is fair and that the teams are initially as balanced as is reasonably possible.
8. Each recreational team coach shall provide such assistance to VTMHA officials as is reasonably required to ensure that the policy of balancing recreational teams is done in accordance with the requirements of the PCAHA.
9. Each coach is expected to make a reasonable effort to attend seminars and meetings for VTMHA coaches organized by the Association.
10. Each coach is expected to assist VTMHA officials and the appropriate division manager, in maintaining effective, two-way communication within the VTMHA.
11. If a team will not use a scheduled ice time, whether for a practice or a game, the coach or the manager shall immediately notify the Ice Coordinator. If the Ice Coordinator is not notified within seven days that the team will not use an assigned ice time, the team will be subject to a fine equal to the actual cost of the ice to the VTMHA that was not used.
12. When an injury prevents a player from participating in practices, games and/or other on-ice activities over a five-day period (with the first missed on-ice activity being day one) before returning to active on-ice participation with his or her team, that player’s HCSP shall

obtain from that player a written statement from a medical doctor stating the doctor's opinion that the player has sufficiently recovered from the injury to permit full participation in the on-ice activities of the team.

13. References in this policy to "coach" shall include both a head coach and an assistant coach unless "head coach" is specifically identified.
14. In the event of a conflict between any provision of this policy and policy P-9: *Rep Player Selection Policy*, the latter policy shall prevail.